

CLUB

SUNBURY

*Memorial
Gatherings*





A Celebration of Life

Saying goodbye to your loved one is a time of deep sorrow, but at Club Sunbury we aim to bring care, warmth & support to the day.

We offer the choice from two private function rooms, each with a designated bar.

For a more relaxed gathering, our Concourse is ideal for a casual celebration of life.

We understand this is a challenging time, and our compassionate team is here to support you every step of the way. Whether you are planning a large memorial or a more intimate service, we will go above and beyond to ensure the day is as seamless and stress-free as possible.

At Club Sunbury, we are dedicated to creating a welcoming environment where family and friends can gather to reflect and celebrate a life well lived.

Contact the Functions Team
03 9744 1211

Memorial Gathering Package

3 Hour Duration

Catering Package Options - \$26pp or \$32pp

Room Hire \$200

Room Hire Inclusions

Self-serve Tea & Coffee Station
Fixed Wall Projector Screen or Lounge TV
PA System with Cordless Microphone
Bluetooth Music System in Function Room
Lectern Stand
Artificial Flower Center Pieces
Dedicated Bar
Directional Signage for Guests

Optional Extras Available

White Tablecloths - \$5 each
Large Bluetooth Speaker Hire - \$60
Laptop Hire - \$50
Bingaroo Interactive Games Table - \$100

*Full payment is required 3 working days prior to the booked date.
Adding a funeral service incurs an additional fee of \$150. No casket.
Please notify of any dietary requirements.
10% surcharge applies to public holidays.
No food or alcohol is permitted from outside the venue.*



Memorial Gathering Menu Packages

At Club Sunbury, we offer you the flexibility to tailor a celebration of life that reflects your wishes. Our two thoughtfully curated menu packages are designed to suit a range of gatherings and preferences.

Option 1 \$26pp

Select **6** options from either the Savoury **OR**
Sweet selection options

Option 2 \$32pp

Select **8** options from either the Savoury **OR**
Sweet selection options

Extra item available to add on for \$5pp

Savoury Selection

- *Assorted Sandwiches*
- *Mini Quiches*
- *Gourmet Pies*
- *Beef Sliders*
- *Gourmet Sausage Roll*
- *Chicken Sliders*
- *Vegetarian Spring Rolls*
- *Lemon Pepper Calamari*

Sweet Selection

- *House Baked Butter Scones with Jam and Cream*
- *Petite Assorted Muffins*
- *Seasonal Fruits*
- *Chef's Selection of Cakes/Slices*





Room Hire Options



CONCOURSE

Capacity Seated: 50
Capacity Standing: 80
Hire: \$200
Hire Duration: 3 Hours



FUNCTION ROOM

Capacity Seated: 200
Capacity Standing: 250
Hire: \$200
Hire Duration: 3 Hours



THE LOUNGE

Capacity Seated: 80
Capacity Standing: 120
Hire: \$200
Hire Duration: 3 Hours

Additional room hire time can be added for an extra \$50 per hour subject to venue availability

Frequently Asked Questions

Is there parking on site?

Yes we have parking facilities onsite

Do you have wheelchair access/facilities?

Yes our venue is wheelchair friendly

How do I book my event at Club Sunbury?

Contact our Functions Co-ordinator who will support you from the beginning of your booking process through to the conclusion of your hire.

What if we have dietary requirements?

Please notify our Functions Coordinator of any dietary requirements when discussing your event

Club Sunbury Contact Details?

Functions Co-ordinator Email: functions-coord@clubsunbury.com.au

Phone Number: 03 9744 1211

Can the room hire be longer than 3 hours?

Additional hire can be added for an extra \$50 per hour subject to venue availability

— TERMS & CONDITIONS —

Please ensure you read and understand the terms and conditions listed.

FULL PAYMENT is required 3 days before your function. Late payment fees may apply.

CANCELLATIONS must be confirmed in writing. A non-refundable booking/administration fee of \$200 applies if the booking is cancelled within 3 days of the event.

We require a Driver's License & credit card at the beginning of your function to be held in our function till, as a security guarantee and will only be charged in the unlikely event of any **UNPAID CATERING, BAR TABS** or **DAMAGES** to the property. These will be returned at the conclusion of the function.

OUTSIDE FOOD, CATERING & BEVERAGES are not permitted on our premises.

MEMBER DISCOUNTS do not apply on function payments. Members can use their membership card to purchase their own drinks over the bar.

DIETARY REQUIREMENTS to be notified. Where possible they will be served on a separate plate to avoid cross contamination.

DECORATIONS are permitted. Blotak only to be used on the walls. All decorations to be removed by the function holder at the conclusion of the event. No confetti, sprinkles or rice can be used.

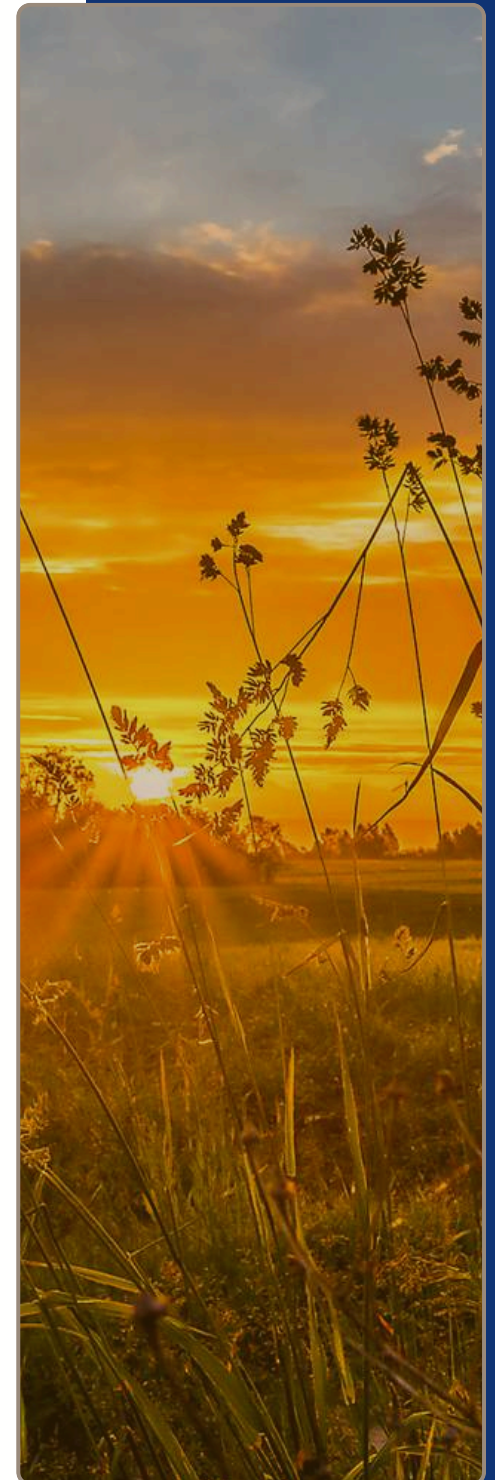
EFTPOS transactions incur a 1% surcharge on all transactions. Public Holiday **EFTPOS** surcharge is 10% on all transactions.

FUNCTION RESTRICTIONS - At no times are guests allowed on the bowling greens if they have not paid for barefoot bowls.

FUNCTION HOLDER forfeits all rights to make any claims against Club Sunbury or any of its employees for any physical injuries or damages that may occur on the premises.

RESPONSIBLE SERVICE OF ALCOHOL is practiced & enforced by all Club Sunbury staff. The Club has the right to close a function at any time due to unruly behavior.

FUNERAL/MEMORIAL SERVICES will incur an additional fee. We do not permit the casket.





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49 Riddell Road, Sunbury



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www.clubsunbury.com.au